

DODGE COUNTY LAND INFORMATION COUNCIL MEETING
August 14, 2015

Members Present: Dave Addison, Dianne Bell, Ted Dumke, Harold Johnson, Patti Hilker, Chris Planasch, Dale Schmidt, Joyce Fiacco

Excused: Marc Bethke, Larry Bischoff, Brian Field

The Dodge County Land Information Council meeting was called to order by Chair Patti Hilker at 9:35 A.M., Room 1F, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and it was confirmed that requirements of Wisconsin's Open Meetings law had been met.

Planasch motioned, second by Johnson to approve minutes from the May 21, 2015 meeting. Motion carried.

Dodge County Sheriff Dale Schmidt was formally introduced and welcomed to the Council to represent the public safety sector.

Fiacco presented the 2014 Wisconsin Land Information Program (WLIP) County Retained Fee/Grant Report submitted to the Department of Administration (DOA) by the June 30th, 2015 deadline. Copies of the Report were distributed in the meeting packet prior to the meeting and are available on the Dodge County website. The report provided a summary of Dodge County's 2014 land information activities with a project by project description and associated costs provided. Fiacco reported that Dodge County had received a total of \$97,584 from the WLIP in 2014 with \$1,000 coming from a Training and Education grant and \$97,584 from retained fees collected by the Register of Deeds from document recording fees (\$8/document).

Fiacco presented an oral report on status of current and future land information projects. She reported on progress regarding the development of a master address repository (MAR). Based on the outcome of a recent on-site by Spatial Focus staff, she requested a Council recommendation to amend the current contract with Spatial Focus to better meet the county's address management goals. The Council recommended their support of amending the contract. There was related discussion regarding how to improve our address database by possibly requesting and using utility databases from municipalities, how to improve workflows with cities and villages regarding assignment of new addresses and annexation information, and the possibility of on-line sharing of new and changed address information.

Patti Hilker, Dave Addison and Chris Planasch gave updates on progress being made in implementation and data conversion of various modules of the new Land Information Management System (LIMS) including uploading of tax information, training on the new system for staff and local officials, new look and functionality of the public access tool, concerns regarding the conversion of historical assessment data, concerns about amount of data clean up and concerns about additional time that looked to be required for property office staff to process new documents. Planasch reported on progress in cleanup of the list of plat names and how the integration process of TriMin with GCS was progressing. Other issues discussed included the necessity of making the tax parcel maps (PDF format) available from the public access portal and LIMS integration with the GIS Mapping tool.

Fiacco reported that a new wide-format plotter had been purchased to replace one utilized by survey and mapping staff that had suffered a catastrophic failure. She also requested a recommendation to evaluate a new project for centerline standardization and development working with Spatial Focus. This project would provide guidance and data cleanup to make the centerline file more universally useful given the dramatic modifications that have been made to it in order to make it work within the New World System (NWS) application. The Council recommended support of this project.

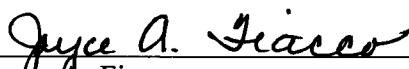
Fiacco requested input on projects and items Council members would like to see included in the 2016 Budget. She presented a list of requests the Land Information Office had already submitted to IT. The list included: maintenance and upgrades for the LIMS, GIS mapping tool, GIS and CAD software, hardware and software for the shared scanning station; wide-format plotter maintenance, handheld GPS, additional FileDirector connections, 5-replacement monitors, maintenance for GPS and Robotic Total Stations (Sheriff's Department and Survey), software upgrade for DCSO Crash Investigation Team robotic total station, and funding of needed professional services to support LIMS and other critical systems. Fiacco also proposed funding for two interns: GIS intern and an imaging intern to help convert parcel permit files for Code Administration. She requested a recommendation from the Council to the County Administrator in support of including these items in the 2016 Budget following discussion. The consensus of the Council was to make that recommendation.

Planasch reported that the microfiche reader/printer previously used by the Register of Deeds office and repurposed to the Dodge County Sheriff's Office was being repurposed once again to the Treasurer's Office. This was pointed out to be another excellent example of how the land information stakeholder offices work together to make the most of limited resources. She also reported that more document images had been sent out for redaction and that they will be imported into FileDirector once they are returned. Planasch stated that the additional \$5 fee collected for redaction of social security numbers for the past five years had ended December 31, 2014 with that \$5 being redirected towards the statewide parcel mapping project.

Fiacco presented a summary of Dodge County's WLIP Revenues from Retained Fees and Grants from October 1, 1990 to July 31, 2015. She updated the Council on the projected timeline for the statewide parcel map initiative and explained how closely it is tied to both the three year update of the Dodge County Land Information Plan and Strategic Initiative Grant (SIG) funding application, both of which are due December 31, 2015.

Bell motioned, second by Schmidt to adjourn the meeting. The meeting was adjourned at 10:34 A.M. The next meeting date was suggested to be scheduled Friday, October 09, 2015 at 9:30 AM, however, the date would be determined by need and announced to meet requirements of Wisconsin's open meeting law.

Respectfully Submitted,


Joyce A. Fiacco
Land Information Council, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.